

BUILDINGS AND GROUNDS COMMITTEE

A meeting of the Buildings and Grounds Committee was held in the Meeting Room on Wednesday, October 8, 2008 at 7:00 PM. Opened with a prayer by Fr. Peter.

Members Present The following members were present:

Fr. Peter Anglaaere	John Bartell
Charles Brewer	John Van Scoter
Jim Hawes	Rick Barone
Jim McKeown	Chris Cometa
Mark Van Durme	Jerry Brewer
James Ahearn	Joanne Daniels
H. Joseph Donlon	Mary Hawes

Each introduced themselves and told something about their background.

Needed

Repairs John Van Scoter reviewed a hand-out, Building and Grounds Assessment Report, he prepared which identified repairs needed at:

St. Ann's: Church, Convent, School, Salt Shed, Maintenance Shed, Lots/Walks

St. Mary's: Church

St. Ann's Cemetery: Shed, Grounds, Database

St. Mary's Cemetery (Fremont): Chapel, Garage, Grounds, Roads

St. Mary's Cemetery (Rexville): Roads, Mapping, Database

St. Joachim's: Question was asked - Who owns it, who pays the insurance?  
Fr. Peter was unsure but will look into it.

Comments were made on several areas, but no decisions were made.

- \*Joe Rose is contractor working on Bilko, drainage and sidewalk project
- \*Sewage odor - John Bartell stated this had occurred years before the new restroom was installed. Jim Hawes and Joe Donlon both stated perhaps mixing storm and sewer lines that sewer gas would be coming off storm leader.
- \*Joe Rose will be asked to give cost estimate to separate storm and sewer line and perhaps do it while doing Bilko.
- \*James Ahearn stated that the 34 year old main door at St Mary's is starting to rust out.
- \*Rick Barone pointed out a serious problem with the parking lot outside the school. There are deep ruts and cuts in the asphalt and people are getting injured on it. There is a hazard with cars parked in the lot, then backing out when children are coming or going into school.

How To

Proceed Jim Hawes said the committee needs to prioritize list John Van Scoter presented.

Joe Donlon suggested may be possible to get parishioners to help out. Father Peter asked if it would be possible to determine number of people are needed to do various projects, approximate cost for budget, identify what are immediate needs, safety issues, what can be done now and what can plan to do over time.

Election of Officers

It wasn't exactly an election!

Chairman: Jim McKeown - Unanimous choice

Secretary: Joanne Daniels - except between December to May 1st when will be in Florida

Prioritize Needs

Heating System The number one problem was identified as the heating system in St. Ann's Church.

- \*John Bartell reported that this past summer John Kuhn was supposed to give a proposal for new heating units. To date, no quote has been received.
- \*John Van Scoter said he will call John Kuhn and let John Bartell know what he learns.
- \*Several years ago, John Bartell priced steel convertors. Each was \$400 at that time.
- \*Question was asked if volunteers could be used to assist with installation. All agreed to this.
- \*Jim Hawes will contact Rick Stewart, ASC for brochure and prices.
- \*John Bartell and Jim Hawes volunteered to take charge of the heating system repair.

Enclosure for Garbage Dumpster It was announced that Our Lady of the Valley parish was cited by the City of Hornell for having an uncovered garbage dumpster in St. Ann's Church parking lot. It must be covered so it can't be seen and no date for completion was given but suggested to do within 30 to 60 days.

Two quotes have been secured:

Triple S Security - \$4,654.65  
Sunnydale Fencing - \$2,388.00

Lippincott said the dumpster can be straight and does not have to be at an angle. The opening would have to be at least 12' wide. Jim Hawes said can look at other dumpsters in the city and see how they are covered.

Jerry Brewer noted that cardboard boxes are placed in the dumpster from the school. He suggested the boxes be taken to the County Waste Station and thus not overfill the dumpster. Rick Barone will take care of this.

School Parking Lot

- Several suggestions were made concerning the parking lot problem.
- \*Jim McKeown - use orange cones in the winter to block off cars.
  - \*Rick Barone - apply asphalt patches to take care of ruts. John Van Scoter pointed out that 80° temperature is needed.
  - \*Mark Van Durme suggested that students be dropped off on Erie Avenue or in the large church parking lot, to have teachers park in the church lot and to semi-block off the parking lot as are required to keep fire lane open.
  - \*Rick Barone was asked to discuss this with the faculty, etc. and report back in 2 weeks - Oct. 22.

MIssion Statement Jim McKeown read the Mission Statement for the Building and Grounds Committee.

It is the mission of the Building and Grounds, under the guidance of the Holy Spirit and given directions by our pastor, to develop strategies for the management of the physical assets of Our Lady of the Valley Parish properties. In doing this service we will keep in our hearts and minds the needs and sensitivities of our fellow parishioners whose present and future spiritual lives will be affected by the recommendations we make.

Next Meetings

October 15, 2008 at 7:00 PM in the Meeting Room along with the All Committee Meeting. There will be a short update given on heating system by John and Jim H. and dumpster by Joe and Jim A.

October 22, 2008 at 7:00 PM in the Meeting Room - Regular Meeting.

Respectfully submitted, *Joanne Daniels*  
Joanne Daniels, Sec.